University Policy Number 900.02 ANNUAL REPORTING REQUIRMENTS

Responsible Administrator: Vice President for Planning, Assessment and Information Services

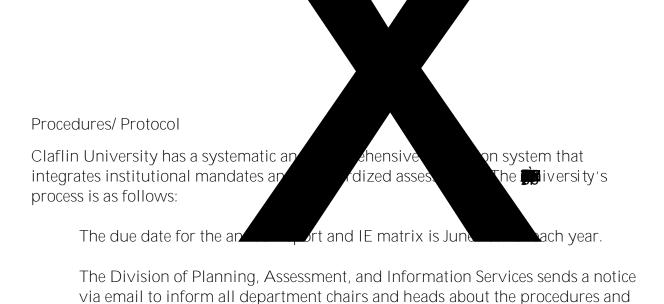
Responsible Office: Division of Planning, Assessment and Information Services, Office of Institutional Effectiveness

Originally Issued: March 2022

Authority: Office of the President

Policy Statement

As part of its annual review process, Claflin University requires every administrative and academic unit to submit an annual report and an IE matrix that is an assessment of the outcomes of the unit. The departments use the matrix to identify expected program outcomes, assess the extent to which they achieve those outcomes and document the use of results for improvement. The units complete these assessments annually using



the due date(s).

Using data from overall institutional assessments, the assessment of academic programs and the assessment of university personnel, university entities including the administrative divisions, administrative departments and **is** ademic schools evaluate their performance and include the information in the Annual EIIIIIIIIIIII TJETQ0.00 EIIIIIIIIIIII TJETQ0.00 EII2 **2** re**XE**T1 0 0 1 m1v/F2 12 Tf1 0 0 1 1**9**.0