

University Policy 200.27
EXTERNAL EMPLOYMENT

Employee name:

First

Middle

Last

Title: _____ **Department:** _____

Extension:

Email Address:

I request permission to accept external employment. The proposed employment will not interfere with my assigned duties or compromise the University's interest. In such outside employment, I will act as an individual and not as a representative of Claflin University.

1. Name and address of employing firm,
agency or individual:

2. Nature of Work:

I have read Policy 200.27: External Employment and agree to the terms and conditions

Employee's Signature

Date

Dean / Date

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