CLAFLIN UNIVERSITY

DISCLOSURE TO EMPLOYMENT APPLICANT REGARDING PROCUREMENT OF A CRIMINAL RECORDS CHECK AND/OR CREDIT REPORT AND/OR EDUCATIONAL ATTAINMENT

In connection with my application for employment with Claflin University, I hereby authorize Claflin University to obtain:

_____ Criminal Records Check
You will need to complete the Criminal Records Check Address Form Below

_____ Credit Report
You will receive a summary of the Fair Credit Reporting Act

_____ Report Verifying Educational Attainment (as indicated below)
You will need to complete the Educational Attainment Form Below

Signature: _____ Date: _____

Position applying for: _____

Supervisor's Name: _____

Contact number: _____

IDENTIFICATION INFORMATION (PLEASE PRINT)

Name: _____

Address: _____

City/State/Zip Code: _____

Signature: _____

Social Security Number: _____

*Date of Birth: _____

*Federal and state law protects you from discrimination in employi 5 mgY 7 *YF.F 9 x'aNY*FF 5 6 .'mNZY* 6 6

POLICY ON BACKGROUND CHECKS:
CRIMINAL CONVICTIONS AND CREDIT CHECKS

CRIMINAL RECORDS CHECK ADDRESS FORM

List All of the Addresses Where You Have Resided for the Past Seven Years (Please Print):

_____
(Street)

_____
(City, State, Zip Code)

_____
(Country if other than United States)/Dates of Residency

_____
(Street)

_____
(City, State, Zip Code)

_____
(Country if other than United States)/ Dates of Residency

_____
(Street)

_____
(City, State, Zip Code)

_____
(Country if other than United States)/ Dates of Residency

EDUCATIONAL ATTAINMENT VERIFICATION FORM

Name of College or University: _____

Address: _____