Office of Student Financia Aid

PROFESSIONAL JUDGEMENT FOR INCOME REDUCTION OR LOSS FOR DEPENDENT STUDENT

PLEASE MAKE SURE THAT YOU SUBMIT ALL OF THE REQUIRED DOCUMENTATION OR THE FINANCIAL AID ADMINISTRATOR AND COMMITTEE WILL NOT BE ABLE TO CONDISDER YOUR REQUEST!

- 1. This form, completed, with student's and parent's signatures.
- 2. Letter explaining the reason(s) why totaldome for your household in 2020 be different from the year2020tax information provided on FAFSA
 - Please make the letter as clear and detailed as possible so the administrator and committee will be able to understand your special circumstances.
- 3. Employment Verification: A letter from the current or former employer verifying employment for the individual requesting an adjustment. It must be on company letterhead, and the name and phone number of the contact person must be included. A notarized statement is also accepted if, for some reason the employer is not able to give information (a statement is required explaining why the employer is not able to give information).

This letter must indicate the following:

- a. The beginning and ending dates of employment
- b. Full-time or parttime status
- c. Rate of pay
- d. Date and documentation of separation from employment
- 4. Copy of the last check stub from any previous and current jobs where money was earned for the year 2020, showing year to deatwages.
- 5. Print-

<u>STEP TWO:</u>
PLEASE COMPLETE THE CHART BELOW SUMMARIZING YOUR EXPECTE**IN**COME FOR YEAR 2021

YEAR 20 AR 20

ANTICIPATED INCOME 1/1/20 21 TO 12/31/2022

STUDENT