



LOGIN PAGE

Faculty Electronic Portfolio

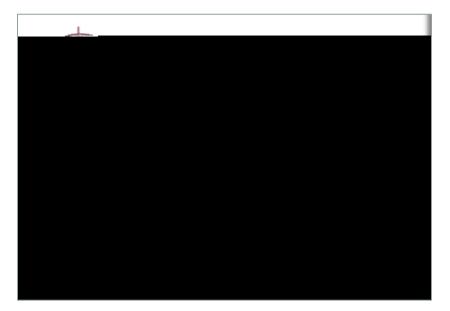
Web Address: http://www.claflin.edu/epf/

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Forward them to <u>kuha@claflin.edu</u> / x5777

Login using your email Username and Password

Also make sure to select the correctole type.





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You are the

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Home Page

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This is the home page for faculty. It provides a table of all portfolios you have created, a brief summary, and the options to view, edit \mathcal{O} , or delete \mathfrak{O} .

The color code at the beginning of each row provides a visual indicator of the status (<u>under</u> <u>construction</u>).

Viewing your Portfolio

Choosing the view option will take you to the page shown below. These pages are read-only pages



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Editing Individual Sections

Sections drop down list contains the 5 major sections of your portfolio. To edit a section, select it from the list and click the *edit selected section* button.



The figure below shows the page for *Research and Grantsmanship* section. This section contains 7 subsections. Selecting a subsection will give you a rich-text editor where you can enter text.

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Edit

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Adding Comments / Attaching Documents

Edit

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This page also allows you to upload documents for each of these seven sections.

Summary		
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