



Frequently Asked Questions-Roster Verification

1. **What is the Official Grade and Attendance Roster?** The Official Grade and Attendance

Note: The Official Grade and Attendance Roster will be cleared of inactive students on Monday, August 25, 2014. This is the last day to register and/or add classes. Classes will be purged for students not cleared.

7. **How can I tell whether an online student has “attended” class?** There are several

Course Attendance Verification Policy

It is the intent of the University to comply with all federal and state laws and regulations. In its attempt to comply with federal regulations which relate to class attendance, University instructors are required to use the attendance tracker database in _____ at a minimum of the first two weeks of class for students during the regular terms of an academic year. During a summer term, an instructor should use the attendance tracker for a minimum of the first week of class for traditional students and two weeks for Professional and Continuing Studies students. When a student does not attend a class within the specified period by term, an instructor should indicate a status of “NA” (Never Attended) for the student in _____ within 72 hours of the class which ends the minimum period.